

**Instructions: Please replace or delete all language in red in order to accurately represent the specifics of your water system.**

If you need additional guidance in addressing a particular section of the source protection plan, we suggest you refer to the **Standard Report Format for Updated Ground Water Source Protection Plans** or the **Ground Water Source Protection User's Guide**. Both are available on the Division of Drinking Water website.

## **Updated Drinking Water Source Protection Plan**

Example Water Company

System Number 00000

Example Well

Source # WS001

### **1. Introduction**

#### **1.0 INTRODUCTION**

##### **1.1 System Information:**

Water System Name  
Water System Number  
Address  
Phone Number

##### **1.2 Source Information:**

Source Name  
Source Number  
Source Type: Well, Spring, or Tunnel

##### **1.3 Designated Person**

Name  
Address (if different than system's address)  
Phone Number (if different than the system's phone number)

### **2. Delineation Report**

No changes have occurred to the delineation.

If there have been changes (i.e., a new pump which resulted in a change to the maximum pumping rate, rehabilitation of the well which resulted in additional screened or perforated intervals, etc.), describe them here.

### **3. Inventory of Potential Contamination Sources (PCS) (incl. List, hazards, prioritization, location and map)**

No changes.

If there are new homes, new septic systems, new gas stations, or other commercial businesses, or anything else you might have concerns with, they should be added to this section.

If new potential contamination sources (PCSs) are added to your inventory, you must address the following items:

- **Identify Hazards**
- **Prioritize the Inventory**
- **Identify each added PCS as to its location** in zone one, two, three, four, or in a management area.
- **Plot the PCSs on a Map:** Remove each PCS from your map that has been deleted from your inventory and include each PCS that has been added to your inventory.

### **4. Assessment of PCS Hazards**

No changes.

If there are changes to the Inventory of PCSs or if you need to reassess any PCSs, describe them under the following applicable section headings:

- 4.1 Identify and Assess Regulatory Controls
- 4.2 Identify and Assess Best Management and Pollution Prevention Practices
- 4.3 Identify and Assess Physical Controls
- 4.4 Identify and Assess Negligible Quantity Controls

Keep in mind that residential PCSs and septic systems are typically considered uncontrolled potential contamination sources.

## 5. Management of Existing Potential Contamination Sources

No changes.

If there are changes to the Management Program for Existing PCSs, describe them according to the following instructions:

5.1 Plan land management strategies to control the chemical, biological, and radiological substances that have been identified at each PCS and that have been assessed as not adequately controlled.

5.2 Include a discussion of the specific best management practices, pollution prevention, and other land management strategies that are being proposed to control potential contamination.

This is a good time to evaluate whether or not the land management strategies you (or your consultant) planned in the original source protection plan are working. **Have you implemented the strategies?** If not, or if your experience tells you that something will work better, make the changes in this updated source protection plan. Make sure any changes are also reflected in Section 7.0, The Implementation Schedule.

Keep the strategies simple, realistic, and easily implementable because you will be required to implement your plan. **Systems will receive a significant deficiency and 25 Improvement Priority System (IPS) points if they cannot document that their plan has been implemented according to the management strategies identified in their plan submittals.**

## 6. Management of Future Potential Contamination Sources

No changes.

Or, include this language, if you agree:

The system agrees to:

1. Contact each PCS as it moves into the protection areas
2. Determine whether it is actually a PCS
3. If it is, add it to your inventory
4. Identify and assess its controls, and
5. Plan and implement land management strategies, if the PCS is not adequately controlled.

If there are new local or county source protection ordinances that have been adopted

since the last time you updated your plan, please describe them here, include a copy of the enacted ordinance, and verify how they will protect your sources from contamination.

## 7. Implementation Schedule

The system agrees to take any actions described in Section 5 within 180 days after the submittal of this plan.

The schedule in this section and the actions proposed in Section 5 must be carried out and documented accordingly. **Systems will now receive a significant deficiency and 25 Improvement Priority System (IPS) points if they cannot document that their plan has been implemented according to the management strategies identified in their plan submittals.**

## 8. Resource Evaluation

No changes.

Include this language, if you agree:

The actions described in this plan will have a minimal effect on the water system's resources, and can be completed with the system's existing resources.

## 9. Recordkeeping Section

Records associated with the implementation of this plan are attached in the appendix. Records include \_\_\_\_\_.

The system will continue to keep records of the actions described in Section 5. These records will become the basis for providing updated Drinking Water Source Protection (DWSP) Plans to the Division of Drinking Water in the future. The records will be included in future plan updates.

There should always be changes to this section of the plan. You should provide actual copies of memoranda of understanding, public education programs, bill stuffers, newsletters, or other correspondence documenting implementation of each land management strategy as it occurs, in this section of your updated plan.

**Systems will now receive a significant deficiency and 25 Improvement Priority System (IPS) points if they cannot document that their plan has been implemented according to the management strategies identified in previous plan submittals.** Documentation provided should be of sufficient detail that source protection staff can validate that the system has met this requirement.

## **10. Contingency Plan**

Previously approved by the Division, no changes.

Document any changes to the contingency plan that may have occurred (changes to phone numbers or responsible persons) since the last time the plan was updated.

## **11. Public Notification**

Previously approved by Division, no changes.

## **12. Waivers**

Does your system have Use Waivers or Susceptibility Waivers for VOCs or pesticides? If so, you must renew them with your updated plan, or they will lapse. Fill out the Use Waiver Application form or the Susceptibility Waiver form, and attach it to your updated plan. These can be found on the Division's website or you can request them by contacting source protection staff at (801) 536-4200.